



VILLA MARIA ACADEMY HIGH SCHOOL

EMPOWERING YOUNG WOMEN SINCE 1872

CYBER DAY POLICY

Villa Maria Academy High School has adopted guidelines for a “Cyber Day” schedule to ensure that classes stay on schedule even during weather events when the physical school building is closed. With each occurrence the administration makes the decision whether a day will be designated a "Cyber Day" or a "free day" depending on several factors including the severity of the weather event, the accessibility of the school roads and lot, and the schedule for the day.

The policy is as follows: All teachers will post assignments on Schoology for the cycle day being replaced. Assignments should be designed so that new material can be introduced and instructional objectives should be accomplished independently. The only work that needs to be posted is for classes that the ‘cyber day’ is replacing. For example, if an “A” day is considered a ‘cyber day,’ no “B” day assignments can be. The assignments should take a reasonable amount of time. All assignments should be posted by 9:00 a.m. on the “Cyber Day.”

New “Cyber Day” assignments must have a due date and time specified. Any difficulty in meeting this deadline should be communicated to the teacher promptly by the student.

Teachers must be available online for a specified time to answer questions at a time of the teacher’s choice.

Students are REQUIRED to check Schoology for assignments. Isolated emergencies are to be handled on a case-by-case basis. The Principal will remind students of this responsibility on the emergency message.

If there is a widespread electrical outage and/or a State of Emergency and faculty/students cannot make contact, the students need to know to keep reviewing their current material.

Due dates for previously assigned work will remain in effect where possible. If there is an assessment scheduled for the next class day, the students need to be prepared to take it the day classes resume.

The Principal reserves the right to suspend this policy due to weather or circumstances beyond the school’s control.